SETTING UP A NEW ACCOUNT PG 1 OF 4

You will need your account number to set-up a new account.

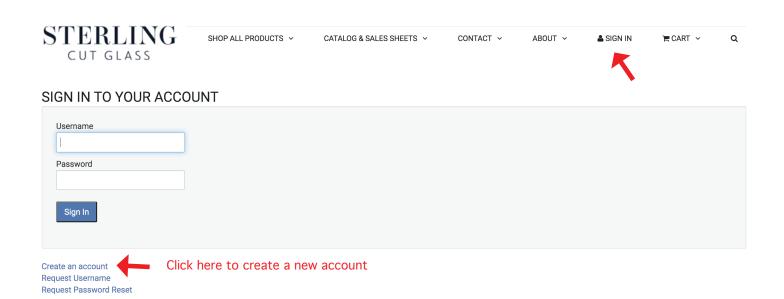
STERLING	PLEAS
CUT GLASS	PAYME
	STERL
Sterling Cut Glass	PO BO
5020 Olympic Blvd. Erlanger, Kentucky 41018 PH (859) 283-2333 DUNS: 423-2377	CINCIN

Sold To: RENTSCHLER, STEVE Cincinnati, OH 45242

Locate the account number (customer no.) on the SCG invoice

	r		1	
ORDER NO.	ORDER DATE	CUSTOMER NO.	SLMS. NO.	CUST. I
0435150	8/31/2020	01-0452002	0684	
	ANTITY	ITEM NO.		DE
ORDERED S	SHIPPED B/	Q		

Go to www.sterlingcutglass.com and click SIGN IN.



SETTING UP A NEW ACCOUNT PG 2 OF 4

FILL OUT THE INFORMATION SHOWN BELOW COMPLETELY.

STERLING

VERIFY YOUR BILLING ACCOUNT INFORMATION

This allows existing customers to create new logins on the website by providing account-specific infor

Account #: *	Acct number from the previous page g	oes here
Billing ZIP/Postal Code: *	Zip code for the account	
Security Code: *	Numbers displaying on your page	28690
	Please help us prevent automated spam Enter the numbers you see in the image.	submissions.
	Proceed	

SETTING UP A NEW ACCOUNT PG 3 OF 4

FILL IN THE FORM AS SHOWN BELOW COMPLETELY.

CREATE LOGIN

ACCOUNT INFORMATION
KELLY JOBE 5020 OLYMPIC BLVD Erlanger, KY 41018
Not your account? Co back

CONTACT INFORMATION

First Name: *	Kelly	
Last Name: *	Jobe	
Phone: *	800-543-1317	
Phone Ext:	136	
Fax:		
E-mail Address: *	kjobe@sterlingcutglass.com	←
LOGIN INFORMATION		USE YOUR E-MAIL ADDRESS FOR BOTH FIELDS
Username: *	kjobe@sterlingcutglass.com	←
	Username is available.	
Minimum Requirements:	•••••	
Must be 8-20 characters long and must have at least one upper case letter, one lower case letter, one number, and may not contain these characters: -, <, >, , ~, !, ; *	Password is valid.	
Confirm Password: *	•••••	
	Create Login	

SETTING UP A NEW ACCOUNT PG 4 OF 4

YOU SHOULD RECEIVE THE FOLLOWING CONFIRMATION IF THE ACCOUNT WAS SET-UP SUCCESSFULLY



CREATE LOGIN

YOUR LOGIN HAS BEEN SUCCESSFULLY CREATED. You can now sign in to your account







Sterling Cut Glass

Phone: 1-800-543-1317